County of Ingham

Request for Proposals
Packet #46-13

Smooth-Lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe

Sealed Proposals Due:
April 17, 2013 at 11:00 A.M.

Sealed Proposals shall be delivered to the:
Ingham County Purchasing Department
P.O. Box 319
121 E. Maple St., Rm. 203
Mason, Michigan 48854

Phone: (517) 676-7222
Please read this entire document as it contains very important information about doing business with Ingham County.

1.0 PURPOSE

Ingham County solicits competitive sealed proposals from qualified and experienced companies for the purpose of furnishing its 2013 season’s requirements of Smooth-lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe to the Ingham County Department of Transportation and Roads (formerly the Ingham County Road Commission).

2.0 LOCATION

Ingham County Department of Transportation and Roads
P.O. Box 38
301 Bush Street
Mason, MI 48854

3.0 DAYS & HOURS OF OPERATION

Monday through Friday, 7:30 AM to 4:00 PM excluding county observed holidays; however, the department may be closed on Fridays during the summer months of May through September.

4.0 GENERAL SPECIFICATIONS

All pipes are to be bid by truck delivery F.O.B. Ingham County Department of Transportation and Roads Mason Garage facility located at 301 Bush Street, Mason, MI 48854 or other locations in Ingham County as directed by the Purchasing Department.

1. Smooth-Lined Corrugated Polyethylene Pipe (CPE)

Material is to conform to Section 909.06 of the Michigan Department of Transportation’s 2012 Standard Specifications for plastic pipe products. Standard lengths of smooth-lined corrugated plastic pipe will be purchased in 20-foot, 24-foot and 30-foot lengths.

See http://mdotcf.state.mi.us/public/specbook/2012/ for the complete specifications.

2. Helically Corrugated Steel Pipe

Material is to conform to Section 909.05 of the Michigan Department of Transportation 2012 Standard Specifications for Construction for Corrugated Steel Pipe. Please note exception to this specification: Re-rolled pipe ends shall have at least three circumferential corrugations. Standard lengths of helically corrugated steel pipe with re-rolled ends will be purchased in 20-foot, 24-foot and 30-foot lengths. Connecting bands shall be a two bolt-hole style and include bolts.

See http://mdotcf.state.mi.us/public/specbook/2012/ for the complete specifications.
*See Pricing Form for Pipe Diameter, Connecting band sizes and Coupler sizes required.

5.0 SUBMISSION REQUIREMENTS

5.1 Registering as a Vendor with Ingham County

Proposers who have not registered their company with Ingham County should do so by visiting pu.ingham.org/ or by calling the Purchasing Department at (517) 676-7222 for assistance.

Vendors registering to provide goods and services to Ingham County under contract shall certify to their knowledge of the County's Equal Opportunity Employment and Nondiscrimination Policy, and of their agreement to comply, and shall disclose any conclusive findings of violations of Federal, State, or local equal opportunity statutes, ordinances, rules/regulations, or policies within the past three (3) years.

5.2 Pre-opening Inquires and Response

Any explanation desired by a proposer regarding the meaning or interpretation of this RFP and attachments, if any, must be requested to the Ingham County Purchasing Department, attention James C. Hudgins, Jr. at jhudgins@ingham.org, no later than 3:00 P.M. on April 10, 2013.

5.3 Addendum

If it becomes necessary to revise any part of this RFP or if additional data is necessary to enable an exact interpretation of provisions of this RFP, an addendum will be issued to all vendors known to have received a proposal. It is the responsibility of the proposer to ensure that he/she has received and signed all addendums prior to submitting a proposal. No oral explanation or instruction of any kind or nature whatsoever given before the award of a contract to a proposer shall be binding.

5.4 Due Date, Time & Location

Proposals will be received no later than 11:00 A.M., local time prevailing, on April 17, 2013 at which time they will be opened in public and read aloud in the:

Ingham County Purchasing Department  
Attention: James C. Hudgins, Jr., Director of Purchasing  
PO Box 319  
121 E. Maple St., Room 203  
Mason, Michigan 48854

Proposals received at other locations or delivered after the due date and time will not be accepted and will be returned to the proposer.

5.5 Submission of Proposals
Responses to this RFP should be concise and must include all the requested information. Proposers are required to submit an original (clearly marked) along with three (3) copies by the date, time, and place designated above. Proposals must be submitted in a sealed, opaque envelope or package and clearly marked on the outside “Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically-Corrugated Steel Pipe”. Be sure to include the name of your firm on the outside of the envelope or package.

Proposers are also requested to submit an electronic version of their proposal to packetresponse@ingham.org by the due date and time set above. The electronic submittal must contain “Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically-Corrugated Steel Pipe” in the subject line. Should you have trouble submitting your electronic version please contact the Purchasing Department at (517)-676-7222. Please do not send zip files as the County cannot accept them.

Proposers shall complete and include with their submittals the following enclosed items:

- Local Purchasing Preference Form
- Pricing Form
- Reference Form
- Signature Form
- The Statistical Questionnaire Form is strictly optional

5.6 Timely Submittals

Time is of the essence and any proposal or addenda pertaining thereto received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. It is the sole responsibility of the proposers for ensuring that their proposals are time stamped by the Purchasing Department. Proposals and/or any addenda pertaining thereto received after the announced time and date of receipt, by mail or otherwise, will be returned to the proposer. Nothing in this RFP precludes the County from requesting additional information at any time during the procurement process.

5.7 Deliveries

Should you decide to utilize an express delivery service, please note that we are located at the intersection of Maple Street and Jefferson Street.

5.8 Preparation of Proposal

All proposals must be made on the required forms prepared and executed fully and properly. Proposed prices shall be based on the selected proposer furnishing all labor, supervision, administration, incidentals, bonds, insurance, and any other services required to complete the work in strict accordance with this RFP. All fees and costs must be disclosed in the proposal.

5.9 Proposal Process
Proposals which do not completely address all the solicitation requirements will be considered non-responsive and may be excluded from consideration. Any exceptions shall be duly noted in the submittal.

5.10 Authority to Bind Firm in Contract

Proposer shall provide the full legal firm name and address. Any proposal that has not been manually signed will be deemed non-responsive and excluded from consideration. Firm name and authorized signature must appear in the space provided on the enclosed Signature Sheet.

5.11 No Submittal

If you desire not to respond to this RFP, please forward your acknowledgment of “NO PROPOSAL SUBMITTED” via an e-mail to jhudgins@ingham.org. Please also state the reason for not submitting a proposal. Failure to comply may be cause for removal of your company's name from the vendor list for subject commodity.

5.12 Special Accommodations

If you are an individual with a disability and require a reasonable accommodation, please notify the Purchasing Department at (517) 676-7222, three (3) working days prior to need.

6.0 GENERAL INFORMATION

6.1 Local Purchasing Preference Policy

The Ingham County Board of Commissioners (BOC) believes that its purchasing policies should encourage local vendors to provide goods and/or services to Ingham County government, resulting in increased economic activity through more local jobs, tax revenues, and expenditures, and to entice business relocations to the County. As such, in 2010, the BOC amending its purchasing policies to include a ten percent (10%) purchasing preference to qualified and registered local vendors who respond to solicitations for the purchase of goods and/or services.

In Ingham County, a local vendor is defined as a vendor that operates a business within the legally defined boundaries of Ingham County. To be considered a local vendor, the vendor must provide a verifiable business address (not a PO Box) on the enclosed Local Purchasing Preference Sheet at which business is being conducted. The vendor must also agree to comply with all other policies and requirements of the County. More information about the Local Purchasing Preference Policy can be found at http://pu.ingham.org/Home/Policies.aspx.

6.2 Advice of Omission or Misstatement

In the event it is evident to a proposer responding to this RFP that the County has omitted or misstated a material requirement to this RFP and/or the services required by this RFP, the responding vendor shall advise Mr. James C. Hudgins, Jr., Director of Purchasing, at jhudgins@ingham.org of such omission or misstatement.
6.3 Notification of Withdrawal of Proposal

Proposals may be withdrawn prior to the date and time specified for proposal submission with a formal written notice by an authorized representative of the proposer. No proposer may withdraw a proposal after the opening for a minimum period of 90 days.

6.4 Rights to Pertinent Materials

All responses, inquires, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits and other documentation produced by the proposers that are submitted as part of the proposal shall become the property of the County after the proposal submission deadline.

6.5 Firm Pricing for County Acceptance

The proposal price must be firm for County acceptance for 1 year from the proposal opening date.

6.6 Cost of Preparation

The County will not pay any costs incurred in the proposal preparation, printing or demonstration process. All costs shall be borne by the proposers.

6.7 Standard Forms

Any preprinted contract forms the vendor proposes to include as part of the contract resulting from this solicitation must be submitted as part of the proposal. Any standard contract provisions not submitted as part of the proposal and subsequently presented for inclusion may be rejected. The County reserves the right to accept or reject in whole or in part any form contract submitted by a proposer and/or to require that amendments be made thereto, or that an agreement drafted by the County be utilized.

6.8 Workplace Diversity

Ingham County encourages, but in no way requires, its vendors to develop and maintain a diverse workforce that is reflective of the population of Ingham County. According to the U.S. Census Bureau, the statistics of Ingham County's population in 2010 was comprised of the following:

a) White persons – 76.2%
b) Black or African American persons – 11.8%
c) American Indian and Alaska Native persons – 0.6%
d) Asian persons – 5.2%
e) Native Hawaiian and other Pacific Islander – 0.1%
f) Persons of Hispanic or Latino origin – 7.3%

Ingham County tracks vendor diversity information for statistical purposes with companies with
which it does business. Reporting of this information to the County is optional and not all companies participate. Statistical information regarding workplace diversity is submitted to the County in a separate sealed envelope containing the notation “STATISTICAL INFORMATION- NOT TO BE OPENED UNTIL AFTER THE AWARD OF THE CONTRACT.” Upon receipt of these separate sealed envelopes, the Purchasing Department segregates the envelopes from the other proposal documentation. The envelopes containing the statistical information are not opened until the award of the contract, and are not considered, in any way, in the award of any contract.

6.9 Prime Contractor Responsibilities

The Contractor will be required to assume responsibility for all services offered in the proposal whether or not they possess them within their organization. Furthermore, Ingham County will consider the selected Contractor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

6.10 Independent Price Determination – Non-Collusion

By submission of a proposal, the proposer certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, that in connection with this proposal:

- The prices of the proposal have been arrived at independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offer or with any competitor;
- Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the offeror and will not be knowingly disclosed by the offeror to any competitor;
- No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition; and,
- The price quoted is not higher than that given to the general public for the same service.

6.11 Exceptions

Proposers must submit a listing of any and all exceptions to this RFP. Suggested substitutions, printed forms, sample contracts etc. may be provided with the listed exceptions.

7.0 CONTRACTUAL TERMS AND CONDITIONS

7.1 Nondiscrimination Clause

The Proposer who is selected as the Contractor, as required by law, and/or the Equal Opportunity Employment and Non-Discrimination Policy of Ingham County, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privilege of employment, or a matter directly or indirectly related to employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, height, weight, marital status, age or political affiliation (except where age, sex or lack of disability constitutes a bona fide occupational qualification.)
The Contractor shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:


Breach of this section shall be regarded as a material breach of the agreement.

Proposers shall disclose with their proposals any conclusive findings of violations of federal, state, or local equal opportunity statues, ordinances, rules, regulations, or policies within the past three (3) years.

7.2 Indemnification and Hold Harmless

The Proposer who is selected as the Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the County of Ingham and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that the County of Ingham and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the Contractor or its employees, servants, agents or Subcontractors that may arise out of the agreement.

The Contractor’s indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out in behalf of or reimbursed to the County, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the Contractor.

7.3 Insurance Requirements

The Contractor, and any and all of his/her subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph and subsequent contract. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the County of Ingham and rated “A” by the A.M. Best Company (www.ambest.com).

a) **Worker's Compensation Insurance**: The Contractor shall procure and maintain during the life of this contract, Workers’ Compensation Insurance, including Employers Liability Coverage, in accordance with all applicable Statutes of the State of Michigan.

b) **Commercial General Liability Insurance**: The Contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an “Occurrence Basis” with limits of liability not less than $1,000,000 per occurrence and
$1,000,000 aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable; (F) Per contract aggregate.

c) **Motor Vehicle Liability Insurance:** The Contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including applicable No-Fault coverages, with limits of liability of not less than $1,000,000 per occurrence and $1,000,000 aggregate for Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

d) **Additional Insured:** Commercial General Liability and Vehicle Liability, as described above, shall include an endorsement stating the following shall be “Additional Insureds: The County of Ingham, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, including employees, and volunteers thereof.

The coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage is primary, contributing or excess.”

e) **Cancellation Notice:** All insurances described above shall include an endorsement stating the following: “It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: Ingham County Purchasing Department, P.O. Box 319, Mason, Michigan 48854.”

f) **Proof of Insurance:** The Contractor shall provide the County of Ingham at the time the contracts are returned by him/her for execution, two (2) copies of aforementioned Certificates of Insurance and/ Policies, acceptable to the County. If so requested, certified copies of all policies will be furnished. Contractor shall provide the County evidence that all subcontractors are included under the Contractor’s policy.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and/or policies to the County of Ingham at least ten (10) days prior to the expiration date.

**7.4 Applicable Law and Venue**

Any agreement resulting from this RFP shall be construed according to the laws of the State of Michigan. The County and Contractor agree that the venue for any legal action under this agreement shall be the County of Ingham, State of Michigan. In the event that any action is brought under any agreement resulting from the RFP in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District - Southern Division.

**7.5 Compliance with the Law**
Contractor shall render the services to be provided pursuant to this agreement in compliance with all applicable Federal, State, and local laws, ordinances, rules, and regulations.

7.6 Independent Contractor

The Proposer who is selected as the Contractor shall be an independent Contractor. The employees, servants and agents of the Contractor shall not be deemed to be and shall not hold themselves out as employees, servants, or agents of the County and shall not be entitled to any fringe benefits received by the County’s personnel, such as, but not limited to, health and accident insurance, life insurance, longevity or paid sick or vacation leave.

The Contractor shall be responsible for paying all compensation to its personnel for services they have performed under this Contract and for withholding and payment of all applicable taxes to the proper Federal, State and local governments.

8.0 EVALUATION, AWARD & TIMELINE

8.1 Proposal Evaluation

An Evaluation Committee will review the proposals to determine those firms deemed qualified to perform services. This determination will be based on qualification data submitted or past performance. This process typically takes 2-3 weeks from the proposal opening date.

The detailed evaluation may result in one or more finalists. At this point, presentations may be requested of the proposers and negotiation will be carried out to finalize the award of the project. Finalists shall be afforded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers.

Any response that takes exception to any mandatory items in this proposal process may be rejected and not considered.

8.2 Evaluation Methodology

The factors considered in making the recommendation for award will be all the information requested in this RFP. The technical and price proposals of the RFP are typically evaluated independently of each other.

8.3 Award of Contract

It is the intention of the County to award a contract to the lowest responsive and most responsible proposer provided that the proposal has been submitted in accordance with the terms and conditions of the RFP and does not exceed the budgeted funds available.

8.4 Basis for Award
Information and/or factors gathered during interviews, negotiations and any reference checks, in addition to the evaluation criteria stated in the RFP, if any, and any other information or factors deemed relevant by the County, shall be utilized in the final award.

8.5 Right of Rejection

Ingham County reserves the right to reject any or all responses to this Request for Proposal, to waive any informalities or minor irregularities in responses, and/or to negotiate the terms and conditions of all or any part of the responses as determined to be in the County's best interests in its sole discretion. The County will not be obligated to accept the lowest proposal. The owner further reserves the right to approve all subcontractors, if any.

The County shall have the right to accept Alternates, if provided, in any order or combination, and to determine the low bidder on the basis of the sum of the Base Bid and the Alternates accepted.

8.6 Period of Contract

The term of this contract shall be 1 year with a 1 year renewal option, if mutually agreed upon between the awarded bidder and the Ingham County Department of Transportation and Roads.

8.7 Contract Approval

The Ingham County Board of Commissioners and other boards and committees must approve the contract resulting from this solicitation. This process typically takes 2-4 weeks from the date the successful Contractor is identified.

8.8 Contract Development & Preparations

1. Ingham County reserves the right to negotiate further with one or more responsible and responsive proposers. The content of the RFP and the successful proposer’s proposal will become an integral part of the contract, but may be modified by the provisions of the contract.

2. By submission of proposals pursuant to this RFP, proposers acknowledge that they are amenable to the inclusion in a contract of any information provided either in response to this RFP or subsequently during the selection process. A proposal in response to an RFP is an offer to contract with the County based upon the terms, conditions, scope of work and specifications contained in this RFP. The County retains the right not to make any subsequent award.

3. Furthermore, all proposers, by submitting proposals, agree that they have read, are familiar with all the terms and conditions of the different documents and will abide by the terms and conditions thereof. The County has the right to use, as it determines to
be appropriate and necessary, any information, documents, and anything else developed pursuant to the RFP and the proposal.

4. The County will prepare a formal contract, if one is awarded, specific to this solicitation for execution by the successful proposer. This process typically takes 2-3 weeks from the date the Board has approved the contract.

5. The County reserves the right to accept or reject in whole or in part any form contract submitted by a proposer and/or to require that amendments be made thereto, or that an agreement drafted by the County be utilized.

6. The successful proposal shall be incorporated into a resulting contract and shall be a matter of public record subject to the provisions of Michigan law.

8.9 Notification of Award

Upon acceptance by the County, and approval by the Board of Commissioners, the successful proposer will be notified of award in writing by e-mail. Recommendations for awards will be posted on the County’s website at http://pu.ingham.org. All proposers will be notified by e-mail of the County’s decision.

8.10 Contract Execution

The successful proposer shall commence work only after the transmittal of a fully executed contract and after receiving written notification to proceed from the County. A valid and enforceable contract exists when an agreement is fully executed between the parties.

The successful proposer will perform all the services indicated in the RFP and in the negotiated contract. The successful proposer shall within ten (10) days of commencement of work under contract furnish the required insurance. Bonds, if required, shall also be submitted at this time.

8.11 Escalation Clause (if applicable)

1. The Ingham County Board of Commissioners (Board) recognizes the current difficult economic conditions and the subsequent minimal cost of living increases for County employees. As such, Contractors should fully understand that proposed contracts with cost increases greater than 1% will receive extra scrutiny from the Board and may be rejected and rebid.

2. Price adjustments may be requested pursuant to the terms of the contract; however, the Contractor must notify the County within ninety (90) days prior to the current term’s expiration date.

3. Prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index (CPI) at the time of the request or up to a maximum 1% increase on the current pricing, whichever is lower. For purposes of this section, “Consumer Price Index” shall mean the Consumer Price
Index—All Urban Consumers—United Stated Average—All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

4. The County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase or whatever term was previously authorized by the Board.
PRICING FORM
Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe
USE ONLY THIS FORM TO QUOTE YOUR PRICES
Refer to Section 4.0 of the RFP for Specifications

Item 1: Smooth-lined Corrugated Polyethylene Pipe and Couplers

*To furnish Ingham County Department of Transportation and Roads with their annual requirements of smooth-lined corrugated polyethylene pipe and couplers of various sizes and lengths as outlined below.

<table>
<thead>
<tr>
<th>Pipe Diameter</th>
<th>Price per Linear ft.</th>
<th>Solid Sleeve Couplers</th>
<th>Price Each</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Inch</td>
<td></td>
<td>6 Inch</td>
<td></td>
</tr>
<tr>
<td>8 Inch</td>
<td></td>
<td>8 Inch</td>
<td></td>
</tr>
<tr>
<td>10 Inch</td>
<td></td>
<td>10 Inch</td>
<td></td>
</tr>
<tr>
<td>12 Inch Self Coupling</td>
<td></td>
<td>12 Inch</td>
<td></td>
</tr>
<tr>
<td>15 Inch Self Coupling</td>
<td></td>
<td>15 Inch</td>
<td></td>
</tr>
<tr>
<td>18 Inch Self Coupling</td>
<td></td>
<td>18 Inch</td>
<td></td>
</tr>
<tr>
<td>24 Inch Self Coupling</td>
<td></td>
<td>24 Inch</td>
<td></td>
</tr>
<tr>
<td>30 Inch Self Coupling</td>
<td></td>
<td>30 Inch</td>
<td></td>
</tr>
<tr>
<td>36 Inch Self Coupling</td>
<td></td>
<td>36 Inch</td>
<td></td>
</tr>
</tbody>
</table>

Item 2: Helically Corrugated Galvanized Type 1 Coated Steel Pipe and Couplers

*To furnish the Ingham County Department of Transportation and Roads with their annual requirement of Helically Corrugated Galvanized Type 1 Coated Steel Pipe and Couplers of various sizes and construction lengths as outlined below.

<table>
<thead>
<tr>
<th>Galvanized Pipe Diameter</th>
<th>Gage</th>
<th>Price per Linear ft.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 Inch Galvanized</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>8 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>8 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Aluminized Type 2 Pipe Diameter</td>
<td>Gage</td>
<td>Price per Linear ft.</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>------</td>
<td>----------------------</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>36 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>36 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>48 Inch Galvanized</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>48 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>60 Inch Galvanized</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>72 Inch Galvanized</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>8 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>12 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>15 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>18 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>24 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>30 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>Connecting Bands</td>
<td>Gage</td>
<td>Width</td>
</tr>
<tr>
<td>------------------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td>36 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>48 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>60 Inch Spiral Aluminized Type 2</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>72 Inch Spiral Aluminized Type 2</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>8 Inch Galvanized</td>
<td>18</td>
<td>12”</td>
</tr>
<tr>
<td>8 Inch Galvanized</td>
<td>16</td>
<td>12”</td>
</tr>
<tr>
<td>8 Inch Galvanized</td>
<td>14</td>
<td>12”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>16</td>
<td>12”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>14</td>
<td>12”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>12</td>
<td>12”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>16</td>
<td>24”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>12 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>16</td>
<td>12”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>14</td>
<td>12”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>12</td>
<td>12”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>16</td>
<td>24”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>15 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>16</td>
<td>24”</td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>18 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>16</td>
<td>24”</td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>24 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>Diameter</td>
<td>Thickness</td>
<td>Length</td>
</tr>
<tr>
<td>---------------</td>
<td>-----------</td>
<td>--------</td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>16</td>
<td>24”</td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>30 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>36 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>36 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>48 Inch Galvanized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>48 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>60 Inch Galvanized</td>
<td>12</td>
<td>24”</td>
</tr>
<tr>
<td>72 Inch Galvanized</td>
<td>10</td>
<td>24”</td>
</tr>
<tr>
<td>12 Inch Aluminized</td>
<td>14</td>
<td>24”</td>
</tr>
<tr>
<td>24 Inch Aluminized</td>
<td>14</td>
<td>24”</td>
</tr>
</tbody>
</table>
REFERENCES FORM
(Please type or print clearly in ink only)
Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe

The Contractor shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the County.

Indicate the length of time you have been in business as a company providing the type of service required for this contract.

__________ Years __________ months

Provide a minimum of three (3) references that may substantiate your past work performance and experience in the type of work required for this contract.

Name, address, phone number, scope of services performed, and contact person

1. ___________________________________________
   ___________________________________________
   ___________________________________________
   ___________________________________________

2. ___________________________________________
   ___________________________________________
   ___________________________________________
   ___________________________________________

3. ___________________________________________
   ___________________________________________
   ___________________________________________
   ___________________________________________
19

LOCAL PURCHASING PREFERENCE FORM
(Please type or print clearly in ink only)
Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe

1. Do you desire to have your company considered a “local vendor” and therefore have your proposal evaluated with the 10% local purchasing preference?
   ___ Yes ___ No
   If yes, please provide below the verifiable business address (not a PO Box) at which your business is being conducted.

2. Complete Legal Firm Name:

3. Company Address:

4. Company Phone: (   )________________ Fax: (   )________________

5. Name and title of person authorized to sign on behalf of your company:

6. Signature/date:

Note: Local vendors who utilize non-local vendors as subcontractors for more than 50% of the work in a specific proposal are not entitled to the preference for that specific proposal.
SIGNATURE FORM
(Please type or print clearly in ink only)
Packet #46-13 Smooth-lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe

My signature certifies that the proposal as submitted complies with all terms and conditions as set forth in this solicitation, except as noted herein. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce.

I hereby certify that I am authorized to sign as a representative for the firm:

Complete Legal Name of Firm:
______________________________________________

Order from Address:
______________________________________________
______________________________________________

Remit to Address:
______________________________________________
______________________________________________

Fed ID No.:
______________________________________________

Signature:
______________________________________________

Name (type/print):
______________________________________________

Title: _____________________________________________________

Telephone: (____)_____________________ Fax No.: (____)_________________

Date: _____________________________________

Notification of Award Sent to: ______________________________________________________

E-mail of Person Receiving Award Notification:
______________________________________________
The Ingham County Board of Commissioners monitors workplace demographics of proposers and vendors for statistical purposes and to indicate the need for inclusive outreach efforts to ensure that members of underutilized groups have equal opportunity to contract with the affected departments.

To that end, the County requests vendors to submit as part of their response to any formal solicitations, the following workplace diversity information. Vendors are encouraged to complete as much information as possible. This information will be used for statistical purposes only. Statistical information shall be submitted to the County in a separate sealed envelope containing the notation “STATISTICAL INFORMATION-NOT TO BE OPENED UNTIL AFTER THE AWARD OF THE CONTRACT”. Upon receipt of these separate sealed envelopes, the Purchasing Department segregates the envelopes from the other proposal documentation. The envelopes containing the statistical information are not opened until the award of the contract, and are not considered, in any way, in the award of any contract.

1. What percentage of your firm’s workforce is?
   - Female _____%
   - Physically-disabled _____%
   - Veteran _____%
   - African-American _____%  Caucasian _____%
   - Asian-Indian American _____%  Hispanic-American _____%
   - Asian-Pacific American _____%  Native-American _____%

2. If your business is at least 51% owned by one of the following individuals, please check all that apply:
   - Female □
   - African-American □
   - Caucasian □
   - Disabled □
   - Asian-Indian American □
   - Hispanic-American □
   - Veteran □
   - Asian-Pacific American □
   - Native-American □

3. Complete Legal Firm Name: ____________________________________________________________

4. Company Address: ________________________________________________________________

5. Company Phone: (   ) ______________ Fax: (   ) ______________

6. Name and title of person authorized to sign on behalf of your company:
   ____________________________________________________________

7. Signature/date: ________________________________________________________________