

Ingham County Request for Proposals
2019-2021 As-Needed Engineering Design Services
Packet #126-19

ADDENDUM NO. 1

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

- 1) Do you currently have an as-needed contract? **Not for design services.**
 - o If so, how many firms and can you inform us of who? **N/A**
- 2) How many firms will be selected; how many consultants are being selected? **Multiple consultants are expected to be selected, but the exact number will be determined after the proposals have been reviewed.**
- 3) Is the County interested in our team providing a team to handle all prequalified services since our firm does not have all required pre-qualifications? Are you looking for a single firm to have all of the pre-qualifications, or just what we are qualified for? **The consultant should list the pre-qualifications they possess. If a pre-qualification is missing for a specific type of work, the consultant can subconsult that work with ICRD approval.**
- 4) Is a team preferred to service all of your needs? **This is not necessary, as the primary consultant can contract out portions of the work to other consultants (with ICRD approval) to accommodate the overall needs of the project.**
- 5) In section 4.7 on page 4, there is a request for all costs and fees to be disclosed. Is the County looking for anything other than loaded hourly rates and mileage/meal costs? **It would be preferred if consultants used a similar format to MDOT Form 5101B to provide actual costs + fixed fee proposals.**
- 6) Since this RFP is for as-needed services that are not specifically defined, we are planning to submit an hourly rate schedule for the labor classifications that may be utilized, along with the other information noted on page 19 of the RFP. Does this approach provide all of the information that is desired by the County, or is additional information desired? **See response above for question #3.**
- 7) If hourly rates are provided, does the County also want us to provide weekly rates for the same labor classifications? If so, would the weekly rates be based on an assumed 40-hour work week? **Weekly rates will not be necessary, as the hourly rates will be multiplied by however many hours are needed for each individual project.**

Please acknowledge your receipt and understanding of the aforementioned Addendum by signing below and returning it with the submittal of your proposal.

Signature

Date

Print Name

Title

Company Name

Phone #